

**MINUTES OF THE REGULAR MEETING OF
BOARD MEMBERS OF THE
LAKE WASHINGTON SANITARY DISTRICT
November 14, 2022**

1. Call to Order

Chairperson Bob Schmillen called the Regular Meeting of the Board at 7:00 p.m. on Monday, November 14, 2022. The meeting was held at the Mankato Regional Conference Room, at 3030 Airport Road Mankato, MN 56001. This meeting may not be recorded or broadcast.

2. Roll Call

Present: Bob Schmillen. Tom Dougan, James Halbur, Paul Aukes

3. Review and approval of the agenda

Resolution 22:27: Member Aukes moved to approve the agenda. Upon a second from Halbur, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining.

4. Review and approval of the Minutes of the October 10, 2022, Regular Meeting

Resolution 22:28: Member Aukes moved to approve the minutes of the October 10, 2022, Regular Meeting. Upon a second from Dougan, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining.

5. Officers' reports

a. Chair – Bob Schmillen

- User Fee for the City of Mankato, they will be increasing a 5.5% to all partners. Partner committee meeting tomorrow at 3pm in the MN River Room

b. Vice- Chair Paul Aukes

- None

c. Treasurer

- Cash Activity Report - Beginning Balance on October 6, 2022, was 1,164,940.15 Ending Cash Balance as of 10-31-22 was 1,219,042.31 Payments due 113,117.85 Ending Balance as of 11-10-22 was 1,105,924.46

Resolution 22:29 Halbur presented a motion to approve the payment of bills listed on the cash activity report. Upon a second from Dougan. The motion passed by a vote of 4 in favor, 0 against, 0 abstaining.

- Reviewed Profit & Loss/ Balance Sheet for October 31, 2022.
Discussion was held regarding the recent pump order that was received and remitted this month. Pump inventory is good now.

Resolution 22.30 Halbur moved to approve the October 31, 2022, Balance Sheet, and Income Statements. Upon a second from Aukes, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining.

d. Secretary

- none

6. Open forum for Constituents

- 62343 Kopps Dr, Madison Lake was attending regarding their past due water bill. Discussion was held regarding a leaking pump installation. This past week a repair was done to hopefully correct this issue. Shane will be working with them to make sure that the problem is resolved. No past due will be sent to the county as we are working together on this issue.

7. Old Business

- MN Pump works will be finalizing the installation of the By-Pass Construction on Lift Station #1.

8. New Business

- Review Rates
In consideration of the rate increase from the City of Mankato, Chuck Pettipece has determined some proposed rates for the upcoming year of 2023. He has proposed a 6% increase due to the Mankato City rates. Projected 2023 Rate is 24.00 Base Rate and 10.10 flow rate. This is a 6.3 overall increase

Discussion was held on the Proposed Base Rate and Flow Rates. Base rate is strictly operational. With all of the increased expenses in 2022 and upcoming pump costs in 2023.

New Base Rate will be \$26.00 and a 7% increase on the flow rate. Chuck Pettipiece will be running the proposed numbers for the public meeting to be held in December regarding our cash position for the year 2023.

Public hearing will be held December 12, 2022

Resolution 22.31 Halbur moved to approve the new Base Rate and Flow Rate. Upon a second from Dougan, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining.

- Delinquent Bills will be submitted to each county before month end
- Vendor Proposal bids need to be submitted next month.
- Compensation for secretary, Carol Howard. Compensation will be \$1200 per month. Back pay from August to November
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Resolution 22.32 Dougan moved to approve the compensation for the secretary. Upon a second from Halbur, the motion passed by a vote of 4 in favor, 0 against, 0 abstaining.

9. Maintenance

- none of the

10. Calendar

- **Joint Township Meeting December 12 ,2022**

11. Discuss Agenda for December 12, 2022, Meeting

12. Adjournment

- Schmillen moved to adjourn Seconded by Dougan.
The Meeting was adjourned at 7:45 p.m.

Respectfully Submitted

Carol Howard
Secretary of the Lake Washington Sanitary District